

FPAG

**Constitution
of
Film Producers
Association of the
Gambia
FPAG**

PREAMBLE

Borne out of needs and aspirations of stakeholders in the audio-visual industry in The Gambia, and in line with fulfilling legislative requirements of the copyright Act 2004, the Film Producers Association of The Gambia, known as **F-PAG**, is hereby created.

Motto: Qualitative, Relevant and Creative Film Production

Constitution of Film Producers Association of the Gambia F-PAG

1. Name: The name of the association shall be FILM PRODUCERS ASSOCIATION OF THE GAMBIA – **F-PAG**

2. Address :The office of the Association will be located at

3. Objects : The objectives for which the association is established are :

- a) To establish a national audio-visual Producers Association
- b) To serve as the mouthpiece, platform and umbrella of audio visual production in The Gambia
- c) To advocate for and advance the interest of stakeholders in the audio visual production industry while ensuring the professional reputation and growth of the industry
- d) To initiate and support, in partnership with practitioners, policies favourable to the advancement of independent production in The Gambia
- e) To provide production expertise and linkages across sub sectors for the improvement, development and promotion of a professional audio visual production industry in The Gambia
- f) To raise public awareness on the social, economic and cultural significance of a resourceful audio visual production industry in The Gambia
- g) To affiliate with national as well as regional and international organisations pursuing similar aims and objectives
- h) To add value to film production by facilitating the production cycle in The Gambia

The aims and objectives of **F-PAG shall be achieved through the following means:**

- a) Periodic seminars, conventions, training programmes, fundraising and award ceremonies and other issues of interest to **F-PAG** members
- b) Collection, analysis, documentation, dissemination and sharing of information pertinent to the development of the audio visual production industry in The Gambia
- c) Conceptualisation, design, implementation and evaluation of development initiatives in the audio visual production industry
- d) Coordination of production training and other professional development interventions to improve expertise and increase professionalism and career development options in audio visual production
- e) Use of media (radio, television, print and internet) to conduct educational, promotional and information campaigns about various media production
- f) Establishment of a standard and quality assurance committee

The Structure of **F-PAG shall consist of the following**

a) **General Assembly**

The General Assembly shall constitute the total membership **F-PAG** and shall be the highest decision-making organ of the association. It shall be responsible for setting the overall aims and objectives of **F-PAG**, as well as electing members of the Executive Board of the association

b) **Executive Board**

The Executive Board shall be responsible for developing policies and long-range action plans and activities, in accordance with the overall aims and objectives defined and approved by the General Assembly.

The Executive Board shall consist of the following

- President who shall be responsible for calling and chairing all meetings
- Vice President who shall carry out the functions of the President if he is unavailable, as well as other functions delegated by the President

- Executive Secretary who shall be the head of the secretariat and serve as secretary to all meetings while handling all correspondence as well as all other functions assigned to him by the President
- Treasurer who shall be responsible for managing the finance of the association
- PRO who shall be responsible for all public relations matters
- Programme Coordinator who shall be responsible for the coordination of programme activities as well as any other functions assigned to him

Membership

Membership to **f-PAG** shall be open to all audio visual producers in The Gambia, i.e individuals and organisations engaged in or have special expertise in audio visual production

Application

Membership to **f-PAG** shall be obtained by filling an application form. The application with a registration fee of D50 shall be tabled before a sub committee and should satisfy the following conditions:

- a) Be an identifiable or certified audio visual producer;
- b) Receive the support of the sub committee;
- c) Upon approval , individuals pay a minimum fee of D500 and institutions pay a minimum fee of D1000, for one year membership;
- d) Upon admission be entitled to the privileges and advantages of **f-PAG** and shall be bound by all rules and by-laws of the association

Responsibilities

- a) Members shall comply with the rules and regulations of **f-PAG** and shall work towards the achievement of the aims and objectives of the association.
- b) Members shall be professional and ethical in their production and in handling the affairs of the association

Secretariat

An **F-PAG** Secretariat shall be established and managed by an Executive Secretary who shall be appointed by the Executive Board. The functions of the **F-PAG** Secretariat shall include the following:

- a) Coordinate issues of programme and film production as well as research and development on relevant policy and technical issues.
- b) Coordinate and organize training and production tailored to the needs of the film industry.
- c) Organize conferences, professional and development seminars and other fora relevant to the audio visual production industry
- d) Forge links with relevant internal and external organisations and agencies for the development of audio visual production in The Gambia
- e) Establish, update and maintain a database of personnel active in audio visual production in The Gambia
- f) Prepare proposals for action-oriented development initiatives, in collaboration with broadcasters and other local and international bodies

Sub –committees

The Executive Board shall appoint the following sub committees

- Quality control committee shall consist of 5 members whose function shall be to vet all member productions and give a stamp of approval or otherwise
- Disciplinary Committee shall consist of 5 members and be responsible for all disciplinary matters
- The Executive Board shall appoint any other sub committee when the need arises

Meetings

- a) For all meetings, a simple majority of fully subscribed members shall constitute a quorum
- b) The Executive Board whose membership is limited to six shall meet once every three months
- c) The Annual General Meeting shall be convened in the first quarter of each year
- d) Extra ordinary general meetings may be called by two third of the general membership.
- e) Each member shall have one vote and in the event of a tie the President is entitled to a casting vote.
- f) The President shall present annual report to the Annual General Meeting

Finance

- a) **f-PAG** shall derive its funds from membership dues, annual subscriptions, grants, donations and the Executive Board shall determine income generating and other fundraising activities, as found necessary
- b) The fiscal year of **f-PAG** shall run from 1st January to 31st December, both dates inclusive
- c) The Executive Board shall appoint auditors and all monies belonging to **f-PAG** shall be lodged in a reputable Bank in The Gambia.

TERMINATION OF MEMBERSHIP

- a A member's membership shall be terminated by the Executive Board if he violates the constitution which shall be determined by a disciplinary sub committee
- b If a member's annual subscription becomes three months overdue, all privileges of membership shall be forfeited and membership shall be deemed terminated if arrears persist for six months

AMENDMENTS TO THE CONSTITUTION

- ❖ Any provision of this constitution may be amended or repealed only by the General Assembly of the Association.
- ❖ To amend or repeal any provision of this constitution, a two-third majority decision is required.
- ❖ No proposal for amendments shall be entertained if it is repugnant to or contravenes the aims and objectives of the Association.

DISSOLUTION

- ❖ The Association may be dissolved upon unanimous agreement of the General Assembly.
- ❖ Upon dissolution of the Association, and after satisfaction of its liabilities, the remaining assets and money shall be given to any institution agreed upon by the General Assembly.

ADOPTION OF THE CONSTITUTION

This constitution shall be adopted by a vote of two third majority of the members present and voting.

MISCELLANEOUS PROVISIONS

- A. No internal guidelines, programmes or policies inimical to the interest, aims and objectives of the Association shall be passed.
- B. Any matter not covered in this constitution, shall be governed by the laws of the Gambia relating thereto.
- C. No Law inconsistent with the laws of the Gambia shall be passed by any organ of the Association.

**NAMES OF MEMBERS ELECTED ON SATURDAY 11TH AUGUST 2012, AT THE
FIRST CONGRESS OF THE FILM PRODUCERS ASSOCIATION OF THE GAMBIA**

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| 1. Ebou Waggeh – | <i>PRESIDENT</i> |
| 2. Sana Sisay - | VICE PRESIDENT |
| 3. Ba Samba Drammeh | TREASURER |
| 4. Lamin K Janneh | PRO |
| 5. Adams Wilfred | PROGRAMME COORDINATOR |

To be appointed

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| 6. Executive Secretary | SECRETARY and HEAD OF SECRETARIAT |
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CONSTITUTION RATIFIED BY THE FOLLOWING FOUNDNG MEMBERS

